



DEPARTMENT OF WATER RESOURCES
EXAMINATION ANNOUNCEMENT



The Department of Water Resources offers Equal Opportunity for all regardless of race, color, creed, national origin, ancestry, sex, marital status, disability, religious or political affiliation, age, or sexual orientation.

It is an objective of the State of California to achieve a drug-free State workplace. Any applicant for State employment will be expected to behave in accordance with this objective because the use of illegal drugs is inconsistent with the law of the State, the rules governing civil service and the special trust placed in public servants.

TRANSPORTATION SURVEYOR PARTY CHIEF (CALTRANS)
OPEN SPOT SACRAMENTO

FINAL FILING DATE	January 17, 2014						
	Applications (STD 678 Rev. 6/2010) must be postmarked or submitted in person no later than the final filing date. Applications postmarked, or personally delivered after the final filing date will not be accepted for any reason. FAXED OR E-MAILED APPLICATIONS WILL NOT BE ACCEPTED.						
WHO SHOULD APPLY	This open examination. Candidates who meet the minimum qualifications as stated below may apply for this examination.						
HOW TO APPLY	<p>You must submit your Examination Application (Form STD 678 REV.06/2010) by the final filing date of January 17, 2014.</p> <p><u>Submit the completed Examination Application Form by mail or in person to:</u></p> <table><tr><td>MAILING ADDRESS:</td><td>OR</td><td>SUBMIT IN PERSON:</td></tr><tr><td>Department of Water Resources P.O. Box 942836 Sacramento, CA 94236-0001</td><td></td><td>Department of Water Resources 1416 9th Street, Room 320 Sacramento, CA 95814</td></tr></table> <p>DO NOT SEND APPLICATIONS TO THE DEPARTMENT OF HUMAN RESOURCES OR THE DEPARTMENT OF WATER RESOURCES' FIELD OFFICES. Applications are available at Department of Water Resources' (DWR) offices, the DWR website: www.water.ca.gov/jobs/currentexams.cfm, local office of the Employment Development Department, The Department of Human Resources (CalHR) and their website www.jobs.ca.gov.</p>	MAILING ADDRESS:	OR	SUBMIT IN PERSON:	Department of Water Resources P.O. Box 942836 Sacramento, CA 94236-0001		Department of Water Resources 1416 9th Street, Room 320 Sacramento, CA 95814
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IDENTIFICATION REQUIRED	Accepted applicants are required to bring either a photo identification card or two forms of signed identification to each phase of the examination.						
SPECIAL TESTING ARRANGEMENTS	If you have a disability and need special testing arrangements, mark the appropriate box in Question 2 of the "Application for Examination". You will be contacted to make specific arrangements.						
SALARY RANGE	\$6833 - \$8551						
ELIGIBLE LIST INFORMATION	An open spot Sacramento eligible list will be established Statewide for the Department of Water Resources. The list will be abolished 12 months after it is established unless the needs of the service and conditions of the list warrant a change in this period.						
EXAMINATION DATES	The examination will consist of a Qualifications Appraisal Interview. It is anticipated interviews will be held during February/March 2014 .						
REQUIREMENTS FOR ADMITTANCE TO THE EXAMINATION	<p>NOTE: All applicants must meet the minimum qualifications for this examination by the final filing date, January 17, 2014.</p> <p>Possession of a valid California Land Surveyors' License. (A Certificate of Registration as a Civil Engineer issued by the California Board of Registration for Professional Engineers and Land Surveyors prior to January 1, 1982 satisfies this requirement.) and</p> <p style="text-align: center;">Either I</p> <p>One year of experience in the California state service performing duties comparable to a Transportation Surveyor (Caltrans), Range D.</p> <p style="text-align: center;">Or II</p> <p>Two years of experience in the California state service performing duties equivalent to a Transportation Surveyor (Caltrans), Range C.</p> <p style="text-align: center;">Or III</p> <p>Two years of field or office experience performing duties equivalent to a Transportation Surveyor (Caltrans), Range D.</p> <p style="text-align: center;">Or IV</p> <p>Three years of field or office experience performing duties equivalent to a Transportation Surveyor (Caltrans), Range A, B, or C.</p>						
POSITION DESCRIPTION	<p>This is the first professional qualified supervisory level requiring licensing as a land surveyor. As a survey party chief over field crews, incumbents are assigned administrative supervision of professional and technical staff. Incumbents also perform a wide variety of difficult and complex professional surveying work and exercise independent professional judgment in responsible charge assignments.</p> <p><i>Positions exist in Sacramento with the Department of Water Resources.</i></p>						
EXAMINATION INFORMATION	This examination will consist of a Qualifications Appraisal Interview – Weighted 100% . In order to obtain a position on the eligible list, a minimum rating of 70% must be attained. COMPETITORS WHO DO NOT APPEAR FOR THE INTERVIEW WILL BE DISQUALIFIED.						

SEE REVERSE SIDE FOR ADDITIONAL INFORMATION

SCOPE OF
EXAMINATION

Qualifications Appraisal Interview – Weighted 100%

In addition to evaluating the competitors' relative abilities as demonstrated by quality and breadth of experience, emphasis in the examining interview will be on measuring competitively, relative to job demands, each competitor's:

- A. Knowledge of:
1. Fundamental surveying, mathematics, and basic science as applied to surveying.

2. Methods of precise survey measuring

3. Use and adjustment of precision surveying instruments.

4. Procedures, equipment, and materials used in surveying, including conventional and state-of-the art.

5. Mapping and drafting techniques.

6. Mathematics and procedures used in plane and geodetic surveying techniques.

7. Computer applications and usage.

8. The California Coordinate System.

9. Code of Safe Surveying Practices.

10. Photogrammetric mapping procedures.

11. Principles and practices of boundary determination, land title research and surveying.

12. Legal descriptions of real property.

13. Right of way engineering projects.

14. The Land Surveyor's Act, Subdivision Map Act and other statutes related to land surveying.

15. Principles of effective personnel management and supervision.

16. Principles of effective communication.

17. A supervisor's responsibility for promoting equal opportunity in hiring and employee development and promotion and for maintaining a work environment that is free of discrimination and harassment.
- B. Ability to:
1. Make precise survey measurements.

2. Interpret legal descriptions of real property.

3. Research, analyze, check and adjust survey data.

4. Research and compile evidence and documentation for boundary determination.

5. Direct mapping and drafting.

6. Operate precise surveying instruments (conventional and state-of-the-art).

7. Communicate effectively both orally and in writing.

8. Perform complex field and office surveying.

9. Review the work of others for compliance with legal requirements, policies and specifications.

10. Analyze situations accurately and adopt an effective course of action.

11. Effectively promote equal employment opportunity in employment and maintain a work environment that is free of discrimination and harassment.

VETERANS
PREFERENCE

Veterans Preference will be added to the final score of all competitors who are successful in this examination and who qualify for and have requested these points through the California Department of Human Resources. **VETERANS WHO HAVE ACHIEVED PERMANENT CIVIL SERVICE STATUS ARE NOT ELIGIBLE TO RECEIVE VETERANS' CREDIT.**

GENERAL INFORMATION

The Department of Water Resources reserves the right to revise the examination plan to better meet the needs of the service if the circumstances under which this examination was planned change. Such revision will be in accordance with civil service laws and rules and all competitors will be notified.

For any examination without a written feature it is the candidate's responsibility to contact the Selection Services Section of the Department of Water Resources, (916) 653-4838 three weeks after the final filing date if he/she has not received a progress notice.

Applications are available at Department of Water Resources' (DWR) offices, the DWR website:

www.water.ca.gov/jobs/currentexams.cfm, local office of the Employment Development Department, the Department of Human Resources (CAL HR), and their website: www.jobs.ca.gov.

If you meet the requirements stated on the reverse, you may take this examination, which is competitive. Possession of the entrance requirement does not assure a place on the eligible list. All candidates who pass will be ranked according to their scores.

General Qualifications: Candidates must possess essential personal qualifications including integrity, initiative, dependability, good judgment, and ability to work cooperatively with others; and a state of health consistent with the ability to perform the assigned duties of the classification.

Examination Locations: When a written test is part of the examination, it will be given in such places in California as the number of candidates and conditions warrant. Ordinarily, qualifications appraisal interviews are scheduled in Sacramento and Los Angeles. However, locations of interviews may be limited or extended as conditions warrant.

If a candidate's notice of oral interview fails to reach him/her prior to the day of the interview due to a verified postal error, he/she will be rescheduled upon written request.

Eligible Lists: Eligible lists established by competitive examination, regardless of date, must be used in the following order: 1) subdivisional promotional, 2) departmental promotional, 3) multidepartmental promotional, 4) servicewide promotional, 5) departmental open, 6) open eligible list. When there are two lists of the same kind, the older must be used first. Eligible lists will expire in one to four years unless otherwise stated on this bulletin. In the case of continuous testing examinations, names are merged into the appropriate lists in order of final test scores (except as modified by veterans preference credits) regardless of the date of the test, and the resulting eligible lists will be used only to fill vacancies in the area shown on the bulletin.

Veterans Preference: Assembly Bill 372, signed into law by Governor Brown on August 12, 2013, changes the way the Veterans Preference process is administered by the State of California. Veterans Preference will be awarded as follows, starting on January 1, 2014: 1) Any veteran, widow or widower of a veteran, or spouse of a 100 percent disabled veteran, who achieves a passing score in an entrance examination, shall be ranked in the top rank of the resulting eligibility list. Any veteran who has been dishonorably discharged or released is not eligible for Veterans Preference. 2) An entrance exam is defined, under law, as any open competitive examination. 3) Veterans Preference is not granted once a person achieves permanent civil service status.

TDD is Telecommunications Device for the Deaf and is reachable only from phones equipped with a TDD Device. **California Relay Telephone Service** for the Deaf or hearing impaired: From TDD phones: 1-800-735-2929; From Voice phones: 1-800-735-2922.

For information regarding this examination, please contact Zambia Cain (916) 653-9568